



AFRICAN DEVELOPMENT
BANK GROUP



Republic of Liberia

MINISTRY OF COMMERCE AND INDUSTRY
Ministerial Complex, Congo Town
Monrovia, Liberia

(CONSULTING SERVICES)

NAME OF PROJECT: Program for Advancing Youth Entrepreneurship and Investment (Sub-Project A: Liberian Youth Entrepreneurship and Investment Bank)

Assignment Title: **Individual Consultancy to provide services as Gender Specialist for the Project Implementation Unit**

Financing Agreement reference: **2100150043943**
Project ID No.: **P-LR-HB0-003**
Reference No. **LR-MOCI/PAYEI-GS-006-ICS-INDV**
Issue Date: **May 8, 2024**
End Date: **May 22, 2024**

1. Background

The Government of Liberia through the Ministry of Commerce and Industry (MOCI) has received UA \$12 million from the African Development Bank (AfDB) for the Liberian Youth Entrepreneurship and Investment Bank (YEIB). and intends to apply part of the funds for the recruitment of a Gender Specialist for the Project Implementation Unit (PIU) to be established at MOCI. The overarching goal of the project is to strengthen financial and non-financial business service to young women and men entrepreneurs in ways that ensure inclusion, decrease vulnerabilities, and prepare for resilience and long-term sustainability of service provision. Specifically, the project intends to youth-dedicated institutions, modeled on the AfDB's Youth Entrepreneurship Investment Bank framework that will provide affordable development and financing solutions to Liberia's youth-led businesses; develops a Youth Entrepreneurship Investment Bank (YEIB), which is the soft infrastructure of the Program for Advancing Youth Entrepreneurship and Investment (PAYEI) ecosystem, delivering financial and business development services; and set up a Business Innovation and Development Center (BIDC) that is the hard infrastructure of the PAYEI ecosystem. The project has four components, with component 1 dealing with youth entrepreneurship oversight; component 2 focuses on establishing youth-dedicated institutions; component 3 deals with deploying YEIB services; and component 4 focuses on project management. The project intends to apply part of the proceeds of the funding for eligible payments under the contract to hire an individual consultant as Gender Specialist responsible for the integration of gender issues in all project activities under the supervision of the Project Coordinator.

The services included under this project are addressed below:

2. Job Summary/Description

The Gender Specialist is responsible for the integration of gender issues across all project activities and ensuring the implementation of a robust gender action plan. He/She is the focus person on gender issues for the PIU and engages with stakeholders on gender-related issues

3.The Scope of the Services to be performed

The consultant shall perform the following services:

- Developing guidelines and gender checklists on how to mainstream gender across the project activities
- Responsible for the development of a gender action plan and implementation plan
- Designing and conducting trainings on gender mainstreaming for PIU personnel, YEIB Delivery Partners and MOCI
- Supporting the mainstreaming of gender across the materials and project documents and agreements of Delivery Partners
- Assess the potential impact of the project's interventions on gender equality and propose measures to reduce gender inequalities
- providing PIU and its partners with advice on gender issues, practices and policies relevant to projects and programs
- providing high quality analysis and advice on the gender implications of YEIB Interventions
- working with YEIB Delivery Partners and support them to do gender analysis where necessary monitoring PIU's work to adequately capture gender equality and inclusion indicators and track impact in collaboration with the M&E Specialist
- Providing inputs to strategy documents, briefs, policy dialogue and other documents related to the delivery of YEIB interventions
- Contribute to articles, blogs, policy notes and papers for publications by PIU and its partners
- Provide updates at meetings on gender-related issues
- Responsible for the monitoring and tracking of gender indicators and the preparation of reports on related gender mainstreaming interventions
- Be a spokesperson on gender equality at various forums and with the media
- Perform any other tasks that may be assigned to you

Minimum Qualification, Skills and Experience:

The ideal candidate should meet the following qualification and experience requirements:

- Hold a Master's degree or equivalent in gender studies, sociology, economics, Banking/Finance, social development, or related fields
- Experience with development finance institutions is a plus
- Have at least five (5) years of professional experience in the areas of gender analysis and advocacy; evaluation of the impacts on the promotion of gender equality and/or design/implementation of projects to promote gender equality and development projects.
- Have a sound understanding of gender and social issues
- Solid understanding of the SMEs environment in Liberia
- knowledge of the practices of development agencies of the main bilateral and multilateral partners would be an advantage.
- Be able to work independently and in teams

Duty Station: Monrovia
Start Date: TBA
End Date: TBA
Duration of Assignment: 1 Year

The Ministry of Commerce and Industry (MOCI) now invites eligible individual consultants to indicate interest in providing these services by submitting their Curriculum Vitae (CV), demonstrating experience in performing similar assignments with references and showing responsiveness to the qualifications requirements outlined in this REOI. Eligibility criteria and the selection procedure shall be in accordance with the African Development Bank's "Procurement Policy Framework for Bank Group Funded Operations" October 2015 which is available on the Bank's website at <http://www.afdb.org>.

Further information can be obtained at the address below during office hours, i.e. from 0900 to 1700 hours (GMT) on working days.

Expressions of interest must be delivered in a written form to the address below by either hard copy and email by 22nd May, 2024 @ 1700 hours (GMT) and mention "**Provision of Consultancy Services as Gender Specialist for the Program for Advancing Youth Entrepreneurship Investment (PAYEI)**".

Attn.
Deputy Minister for Administration
Ministry of Commerce and Industry
Ministerial Complex, Congo Town
Monrovia, Liberia
E-mail: mewaseh76@gmail.com, and copy the following:
Wlyealue@gmail.com; jsblango1@gmail.com